

A) Institution's responsibilities towards students

The institution shall-

- Communicate its goals and objectives systematically and clearly to all students.
- Offer programmes that are consistent with its goals and objectives.
- Offer a wide range of programmes with adequate academic flexibility.
- Obtain feedback from students on the initiation, review and redesign of programmes if and when necessary.
- Facilitate effective running of the teaching-learning programmes.
- Implement a well-conceived plan for monitoring student progress continuously.
- Ensures that the student assessment mechanism is transparent, reliable and valid.
- Provide clear information to students about admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services.
- Ensure sufficient and well-run support services to all students.
- Promotes healthy practices.
- Promotes values, social responsibility and responsible citizenship in students.

B) Students responsibilities of learning:

The student shall-

- Appreciate the institutional goals and objectives and contribute to the realisation of the same by participating in relevant institutional activities.
- Have a clear knowledge of the programmes, admission policies, rules and regulation of the institution.
- Follow the time schedules, rules and regulation of the institution.
- Undertake regular and intense study of learning materials.
- Make optimum use of the learning resources and other support services available in the institution.
- Prepare for continuous internal assessment and end semester examinations.
- Give feedback for system improvement.
- Have a faith and ability to pursue life long learning.
- Live as worthy alumni of the institution.
- Ensure a minimum attendance of 75% in the theory and practical classes.
- Respect the staff of the institution and express this in action and behaviour.
- Make optimum use of infrastructure of the institute & shall maintain discipline in all respect on campus.
- Not involve themselves in ragging activities.