

Date: 31/1/2012

MINUTES OF THE FIRST MEETING OF INTERNAL QUALITY  
ASSURANCE CELL (IQAC) DATED 27<sup>TH</sup> JANUARY 2012,  
TIME 4.00 PM, VENUE: CONFERENCE ROOM

**Members Present:**

1. Dr. P.R. Bajaj, Chairperson, IQAC and Director, GHRCE.
2. Dr. K.K. Dhote, Executive Director, RGI & Member from Management.
3. Mrs. Sarita Chaurasia, Social Worker & Nominee from Local Society.
4. Dr. O.G. Kakde, Professor, Computer Science & Engg., VNIT, Nagpur & Nominee from Local Society.
5. Dr. S.B. Bodkhe, H.o.D., Electrical Department & Coordinator, IQAC.
6. Dr. B.V. Khode, H.o.D., Civil Engg.
7. Dr. L.G. Malik, H.o.D., Computer Science & Engg.
8. Dr. A.Y. Deshmukh, H.o.D., Electronics Engg.
9. Dr. M.M. Khanapurkar, H.o.D., Electronics & Telecomm. Engg.
10. Prof. S.A. Chhabria, H.o.D., Information Tech.
11. Dr. P.V. Walke, H.o.D., Mechanical Engg.
12. Dr. P.B. Nagarnaik, Dean (Academics)
13. Dr. S.B. Jaju, Dean (R & D)
14. Prof. R.S. Shelke, Mechanical Engg.
15. Prof. K.D. Joshi, Incharge (III)
16. Prof. J.M. Paliwal, T & P Officer.
17. Dr. B.P. Butey, Dean (First year)
18. Prof. S.S. Wankhede, Controller of Examinations.
19. Prof. A.K. Mahalle, Dean (Administration)
20. Prof. H.S. Dalvi, Incharge, Extra Curricular & Co-Curricular Activities.
21. Mr. S. Mundewadikar, Hostel Warden.

- 22.Mrs. R.M. Mahurkar, Librarian
- 23.Mr. A.P. Kadam, Accounts Officer
- 24.Mr. S.B. Nahate, Clerk, Student Section
- 25.Mrs. V.L. Deshmukh, Sr.Clerk, Establishment Section.

1. The meeting started with a welcome note by IQAC Coordinator, Dr. S.B. Bodkhe followed by his power point presentation on basic purposes, activities and functions of IQAC.

2. The Chairperson Dr. P.R. Bajaj requested all the members for open house discussion on academic excellence.

3. Dr. K.K. Dhote, Executive Director, Rasoni Group of Institutions shared his experience about quality circle in Industry and expressed that similar quality circles can be formed in each department and support sections of our Institute. Each laboratory can have a quality circle comprising of one student, Class-III or IV employee, Subject Teacher and Lab Incharge. They can perform the experiments and obtain standard results for all experiments. In case of any shortfall related with equipment / apparatus etc. the issue can be discussed with Heads of Department and than with the Director.

4. Dr. O.G. Kakde stressed on the need of taking a holistic view towards quality excellence instead of only concentrating on NAAC and NBA Accreditations. He said that the education system has now shifted from input based to outcome based. Taking into account the expectations of all stakeholders and also the socio-economic situation, macro-level and micro-level plans should be made and executed. The macro level plan includes design of relevant curriculum, deciding teaching strategy and to develop out of box thinking capacity of students. The micro-level action may include group of courses or details within the course. Objectives of each course should be designed such that the objective of complete programme is achieved. He also suggested to conduct another round of SWOT analysis and felt that IQAC could handle this responsibility successfully.

5. Mrs. Sarita Chaurasia pointed out that instead of churning out a lot of engineers, we also need good citizenship in the students. They are our silent ambassadors in outside world. She was of the opinion that in addition to the feedbacks taken from the students, parents and employers. She also suggested Alumni interaction to be increased for branding.

6. Prof. K.D. Joshi said that we get hydrogenous lot of students. Motivational talks and expert talks by industry people should be arranged to take care of different groups. Dr. O.G. Kakde suggested that instead of guest lecture will not serve this purpose but if Industry people will teach/cover some portion of Syllabus might be 10 – 15% this will totally change quality of students.

7. Dr. M.M. Khanapurkar felt that it is too early to talk of very big things in this first IQAC meeting. Also the system so far has been examination oriented which cannot change suddenly. However efforts can be made for gradual and permanent reforms to meet the quality standards.

8. Dr. S.B. Bodkhe expressed that there is no substitute to hard work. Students are like our children therefore we have to try all means to make them a competent and responsible engineer. Today, the measure of hard work needed to achieve desired quality of results either in the form of marks or money is missing amongst masses. The dilution of evaluation system in many colleges has further weakened the education system. Concrete steps in all directions will definitely lead to quality excellence.

9. Dr. L.G. Malik was of opinion that mentoring all junior faculties is needed.

10. Mrs. V.L. Deshmukh of Establishment Section supported the view of Mrs. Chaurasia that Exit interview should be conducted from leaving staff. She also requested the purchase of new software for calculations as per Sixth Pay norms.

not satisfied with the services provided in library and a feedback box should be maintained for students. She also directed that the issue of books to M.B.A. and M.C.A. students be are increased from 2 to 4.

12. Dr. B.P. Butey expressed that a Bank of high profile professional and motivators should be prepared for guest lectures.

13. Prof. J.M. Paliwal informed that aptitude test has been implemented right from the first year of under graduate courses. However, software for aptitude test if made available in a Cyber Lab and accessible to students all the time will be very helpful. Compulsory TAE to take aptitude test can be scheduled.

14. Dr. D.V. Padole felt that frequency of faculty interaction with students should be increased.

15. Prof. H.S. Dalvi informed that many students take keen interest in extra curricular / Co-curricular activities at the cost of academics. Therefore balance between the two should be maintained.

16. Prof. A.K. Mahalle mentioned that teaching is a job of huge responsibility. Due to many junior staff members, a road map should be made and before going for next reform/ step, the lacuna of earlier step should be overcome. The Director answered that such a process will take more time and therefore new reforms and correction over earlier can go in parallel.

17. All Section Incharges were also opined to improve the performance by making system more technology saving is recommended and for that they need administrator support.

18. Dr. P.B. Nagarnaik felt that mentoring all staff as well as students is needed and more experts from outside should be involved in teaching learning process.

19. The Director concluded the discussion and stressed on the need of internal mentoring. She hoped that Heads of Department can interact with students CRs every fortnight.

The meeting ended with a formal vote of thanks proposed by IQAC Coordinator, Dr. S.B. Bodkhe.



**DIRECTOR**